



## PERSONAL ELECTRONIC DEVICE POLICY

The Port Lincoln Children's Centre has a duty of care for the health and safety of staff, contractors and visitors. Excessive and potentially unsafe use of music players, and in particular with earphones, is becoming a large issue for employers.

We believe that in most circumstances the workers situational awareness is reduced to the extent their health and safety and that of other may be compromised by the use of these devices, for example not being able to hear children, emergency alarms, telephones and other workers communication.

The use of high volumes can cause permanent noise induced hearing loss which could be attributed to the worksite.

A Personal Electronic Device can be any electronic device that emits an audible or visual signal, displays a message, including but not limited to phones, pagers, emailing devices, radios, iPods, ipads, tablets, CD and DVD players, laptops and computers, video and still cameras, and any other device which provides connection to the internet.

Failure to comply will mean disciplinary action may apply. It is the Policy of Port Lincoln Children's Centre that no-one shall use such a PED in the workplace. Management and Supervisors are exempt.

Signed by Joanne Smith : Director

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Date: 01-02-2017

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