



## SMOKE FREE POLICY

Port Lincoln Children's Centre has a duty of care for the health and safety of workers, contractors and others at our workplace.

We recognise the harmful effects of tobacco smoke. Smoking and passive smoking causes many diseases including lung cancer, cardiovascular disease, bronchitis, pneumonia, emphysema and asthma.

To help combat the damaging effects of tobacco smoke and to protect our workers and others, Port Lincoln Children's Centre is a totally smoke free workplace.

This applies to all areas including offices, lunch rooms, meeting rooms, toilets, loading areas, sheds and grounds.

Smoking is only allowed during award meal breaks and rest pause arrangements, and in a location designated by management.

Port Lincoln Children's Centre Management and workers should refrain from smoking when acting in an official capacity off site.

Failure to comply will result in a non compliance action ranging from requesting immediate extinguishment of the cigarette to severe disciplinary action

Signed by Joanne Smith ; Director

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Date: 01-02-2017

Date for review: 01-02-2018

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