



Bushfire Policy

As Port Lincoln Children's Centre is adjacent to open land on two boundaries it has a **high risk bushfire rating**. It is our responsibility to our families, staff and community to put in place a Bushfire policy and Action Plan

Pre-Bush fire Season

- Work with the DfE Bushfire Management team to conduct an initial Site audit and prepare grounds and buildings
- If required PLACC will be contacted at the end of term 3 prior to the 30th Oct with a request to clear the vegetation on their property up to five metres from our boundary fences
- Bush fire Action Plan will be reviewed and staff roles and duties will be discussed and designated.
- Organize CFS representative to visit in Terms 4 and 1 to talk to children about fire safety.
- Information will be sent out to all parents about the BAP at the beginning of term 4 and on enrolment.
- Bushfire Safety Drills will occur twice in term 1 and term 4.

Bush fire Season

The Centre will follow its Bushfire Action Plan which outlines roles and responsibilities.

The Bushfire Action plan will include different levels of action for the following situations :

- Days when a **TOTAL FIRE BAN IS ISSUED**;
- When there is **FIRE IN THE LOCAL DISTRICT**;
- When a **BUSHFIRE IS THREATENING OR IMPACTING THE SITE**;
- During the period **IMMEDIATELY AFTER A BUSHFIRE HAS IMPACTED THE SITE**.

IF A CATASTROPHIC FIRE DANGER RATING IS FORECAST THEN THE CENTRE WILL CLOSE

ALERT	CENTRE RESPONSE
<p><u>Level 1 Alert</u></p> <p>Total fire ban, extreme, severe fire danger days</p>	<ul style="list-style-type: none"> • Centre open as usual • Listen to local ABC radio • Check CFS website • Excursions into any fire risk area will be cancelled • Bus run may be cancelled if advised by PLEO
<p><u>Level 2 Alert</u></p> <p>Fires in the vicinity of the Centre, i.e., on the outskirts of Port Lincoln but not threatening the Centre</p>	<ul style="list-style-type: none"> • Director to contact Port Lincoln Education Office • Director will notify all staff when this level of Alert is declared • Local fire updates will be monitored by administration staff. • Attempts will be made to contact parents and inform them of our situation and request that they pick up children • Children will be kept inside the buildings until collected by parent or their representative • Bus run and excursions will be cancelled
<p><u>Level 3 Alert</u></p> <p>Fire approaching the Centre</p>	<ul style="list-style-type: none"> • Director to Check that CFS has been notified • Director to ring Port Lincoln Education Office • Senior staff will notify all staff when this level of alert is declared • Attempts will be made to inform parents of the situation and request that children be collected • All children will be held in the building, until collected personally by a parent or representative of the parent. • Bus run and excursions will be cancelled

The Bushfire Action Plan is an attachment to this policy.

In an emergency situation if necessary the South Australian Police and Country Fire Service will take charge and Staff must comply with their instructions.

Education and Care Services national Regulations	National Quality Standard	Other Policies	Other
Regulations 97 Emergency and evacuation procedures 168 Services must have Policies and procedures 99 Children leaving the education and care service.	QA 2 2.2.1 Supervision 2.2.2 Incident and emergency management. QA 7.1.2 Management systems	Safe arrival and Collection Policy Bus transportation Policy	Bushfire Action Plan. DfE Emergency and Bushfire Management

Procedures reviewed	Modifications	Next Review Date:	
1.11.23	Reviewed. Bus run cancellations added		
24.10.22	Reviewed	2023	
2.11.21	Reviewed	2022	
26.10.20	Government Department names changed	2021	
	Reviewd	2020	
6.10.18	Reviewed	2021	
1.02.17	Reviewd		